

NOTICE OF CONSIDERATION OF A KEY DECISION

In accordance with paragraph 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Cabinet hereby gives notice of Key Decisions which it intends to consider at its next meeting and at future meetings. The list may change between the date of publication of this list and the date of future Cabinet meetings.

NOTICE OF THE INTENTION TO CONDUCT BUSINESS IN PRIVATE

The Cabinet also hereby gives notice in accordance with paragraph 5 of the above Regulations that it intends to meet in private after its public meeting to consider Key Decisions which may contain confidential or exempt information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to key decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below, with the reasons for the decision being made in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations, please e-mail Katia Richardson on katia.richardson@lbhf.gov.uk. You will then be sent a response in reply to your representations. Both your representations and the Executive's response will be published on the Council's website at least 5 working days before the Cabinet meeting.

KEY DECISIONS PROPOSED TO BE MADE BY CABINET ON 8 MAY 2017 AND AT FUTURE CABINET MEETINGS UNTIL SEPTEMBER 2017

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting and future meetings. The list may change over the next few weeks. A further notice will be published no less than 5 working days before the date of the Cabinet meeting showing the final list of Key Decisions to be considered at that meeting.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant (ie. in excess of £100,000) in relation to the Council's budget for the service function to which the decision relates;
- Anything affecting communities living or working in an area comprising two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Key Decisions List will be updated and published on the Council's website on a monthly basis.

NB: Key Decisions will generally be taken by the Executive at the Cabinet.

If you have any queries on this Key Decisions List, please contact

***Katia Richardson** on 020 8753 2368 or by e-mail to katia.richardson@lbhf.gov.uk*

Access to Cabinet reports and other relevant documents

Reports and documents relevant to matters to be considered at the Cabinet's public meeting will be available on the Council's website (www.lbhf.org.uk) a minimum of 5 working days before the meeting. Further information, and other relevant documents as they become available, can be obtained from the contact officer shown in column 4 of the list below.

Decisions

All decisions taken by Cabinet may be implemented 5 working days after the relevant Cabinet meeting, unless called in by Councillors.

Making your Views Heard

You can comment on any of the items in this list by contacting the officer shown in column 4. You can also submit a deputation to the Cabinet. Full details of how to do this (and the date by which a deputation must be submitted) will be shown in the Cabinet agenda.

LONDON BOROUGH OF HAMMERSMITH & FULHAM: CABINET 2016/17

Leader:	Councillor Stephen Cowan
Deputy Leader:	Councillor Michael Cartwright
Cabinet Member for Commercial Revenue and Resident Satisfaction:	Councillor Ben Coleman
Cabinet Member for Social Inclusion:	Councillor Sue Fennimore
Cabinet Member for Environment, Transport & Residents Services:	Councillor Wesley Harcourt
Cabinet Member for Housing:	Councillor Lisa Homan
Cabinet Member for Economic Development and Regeneration:	Councillor Andrew Jones
Cabinet Member for Health and Adult Social Care:	Councillor Vivienne Lukey
Cabinet Member for Children and Education:	Councillor Sue Macmillan
Cabinet Member for Finance:	Councillor Max Schmid

Key Decisions List No. 54 (published 7 April 2017)

KEY DECISIONS LIST - CABINET ON 8 MAY 2017

The list also includes decisions proposed to be made by future Cabinet meetings

Where column 3 shows a report as EXEMPT, the report for this proposed decision will be considered at the private Cabinet meeting. Anybody may make representations to the Cabinet to the effect that the report should be considered at the open Cabinet meeting (see above).

* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet <i>(other relevant documents may be submitted)</i>
8 May 2017				
Cabinet	8 May 2017	Affordable Housing Development at Emlyn Gardens Approval to dispose land at Emlyn Gardens to Shepherd's Bush to enable development of 14 affordable homes.	Cabinet Member for Housing	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Income more than £100,000		Ward(s): Askew	
Contact officer: David Burns David.Burns@lbhf.gov.uk				
Cabinet	8 May 2017	Re-Tendering of Passenger Lift Modernisation in Springvale Estate and Stafford Cripps/Ellen Wilkinson Strategy report for lift modernisation	Cabinet Member for Housing	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	
Contact officer: Henrietta Jacobs Tel: 020 8753 3729 Henrietta.Jacobs@lbhf.gov.uk				
Cabinet	8 May 2017	Planned Highway Maintenance Programme 2017-18 To seek your approval of the annual highway maintenance work programme for 2017-2018. That authority be delegated to the Director for Transport and Technical Services, in consultation with the Cabinet Member for	Cabinet Member for Environment, Transport & Residents Services	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background
	Reason: Expenditure more than £100,000		Ward(s): All Wards	
Contact officer: Ian Hawthorn Tel: 020 8753 3058 ian.hawthorn@lbhf.gov.uk				

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		<p>Environment, Transport and Residents Services, to make amendments to the programme as agreed for operational and cost effective reasons, in order to make the optimum use of resources.</p> <p>To note that reports and updates on programme amendments (additions and removals) to the approved scheme list be made, as and when required, during the year to the Cabinet Member for Environment, Transport and Residents Services</p>		papers to be considered.
Cabinet	<p>8 May 2017</p> <hr/> <p>Reason: Expenditure more than £100,000</p>	<p>Internal Audit Contract Re-Tender</p> <p>To approve the re-tender process for the contract to deliver internal audit services</p> <p>PART OPEN</p> <p>PART PRIVATE</p> <p>Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p> <p>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	<p>Cabinet Member for Finance</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Geoff Drake Tel: 020 8753 2529 geoff.drake@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	<p>8 May 2017</p> <hr/> <p>Reason: Affects 2 or more wards</p>	<p>LBHF School Organisation and Investment Strategy 2017</p> <p>Annual review of HF schools and capital investment</p>	<p>Cabinet Member for Children and Education</p> <hr/> <p>Ward(s): All Wards</p>	A detailed report for this item will be available at least five working days before the date of the meeting and

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			Contact officer: Christine Edwards Tel: 020 7854 5865 christine.edwards@rbkc.gov.uk	will include details of any supporting documentation and / or background papers to be considered.
Cabinet	8 May 2017 Reason: Expenditure more than £100,000	Direct Award of Street Outreach Contract Approval to waiver from the Council's Contract of Standing Orders and make a Direct Award for the continuation of the service to St Mungo's until April 2018.	Cabinet Member for Housing Ward(s): All Wards Contact officer: Lucy Baker Lucy.Baker@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	8 May 2017 Reason: Expenditure more than £100,000	Maternity Champions Procurement Strategy Report To seek approval on Procurement Strategy to commission Borough Wide Maternity Champions Project for Hammersmith and Fulham. PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Cabinet Member for Health and Adult Social Care Ward(s): All Wards Contact officer: Michele Roberts, Linda Thomas Tel: 020 8834 4734, Tel: 07860 104223 Michele.Roberts@lbhf.gov.uk, lthomas@westminster.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	8 May 2017 Reason: Expenditure	Street Lighting Contract Renewal Report with options for the Council to call off and framework contracts available	Cabinet Member for Environment, Transport & Residents Services Ward(s): All Wards	A detailed report for this item will be available at least five working days before the date of the meeting and

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	more than £100,000		Contact officer: Ian Hawthorn, Dave Kiteley Tel: 020 8753 3058, ian.hawthorn@lbhf.gov.uk, dave.kiteley@lbhf.gov.uk	will include details of any supporting documentation and / or background papers to be considered.
Cabinet	8 May 2017 Reason: Expenditure more than £100,000	Section 106 Report Report seeking authority to draw down S106 funds.	Cabinet Member for Finance Ward(s): All Wards Contact officer: Peter Kemp Tel: 020 8753 6970 Peter.Kemp@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
5 June 2017				
Cabinet	5 Jun 2017 Reason: Expenditure more than £100,000	Parking Projects and Policy Programme 2017/18 This report outlines the key parking priorities for the council and presents the parking projects and policy programme that will support these objectives. The report seeks approval for these proposals to be designed, consulted on, and implemented during the 2017/18 financial year. The key priorities set out in the proposals for the 2017/18 financial year relate to maintaining and improving existing parking provision, improving local air quality, helping to reduce CO2 and NOx emissions, and reducing congestion. These priorities are in line with the commitments outlined in the councils manifesto regarding parking and moving traffic, and the recommendations of the Air Quality commission.	Cabinet Member for Environment, Transport & Residents Services Ward(s): All Wards Contact officer: Nick Boyle Tel: 020 8753 3069 nick.boyle@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

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Cabinet	5 Jun 2017	<p>Contract Award Decision to appoint the construction contractor for the redevelopment of the Bridge Academy site for the provision of a range of young people services</p> <p>Following a procurement exercise over the summer 2016 this decision will be to award the contract to the successful contractor</p> <p>PART OPEN</p> <p>PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): Palace Riverside	
Cabinet	5 Jun 2017	<p>E services Inter Authority Agreement</p> <p>Requesting entering into an Inter Authority Agreement for participating in the pan London sexual health E services provision</p>	Cabinet Member for Health and Adult Social Care	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet	5 Jun 2017	<p>Award report from Genito-Urinary Medicine</p> <p>The report recommends award to the winning tenderer following procurement process.</p>	Cabinet Member for Health and Adult Social Care	A detailed report for this item will be available at least five working days before the date of the meeting and
	Reason: Expenditure more than		Ward(s): All Wards	

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	£100,000	<p>PART OPEN</p> <p>PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	<p>Contact officer: Gaynor Driscoll, Nicola Lockwood, Helen Byrne Tel: 0207 361 2418, Tel: 020 8753 5359, gaynor.driscoll@rbkc.gov.uk , Nicola.Lockwood@lbhf.gov.uk, Helen.Byrne@lbhf.gov.uk</p>	<p>will include details of any supporting documentation and / or background papers to be considered.</p>
Cabinet	<p>5 Jun 2017</p> <hr/> <p>Reason: Affects 2 or more wards</p>	<p>Procurement Of Contract Framework For The Planned Upgrade Of Existing Controlled Access Systems Serving Housing Properties And The Provision Of New Systems</p> <p>This report establishes the rationale for going out to procurement for a contract framework to carry out the council's planned programme of replacement and upgrade of controlled access systems serving housing properties and the provision of new systems.</p>	<p>Cabinet Member for Housing</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Henrietta Jacobs Tel: 020 8753 3729 Henrietta.Jacobs@lbhf.gov.uk</p>	<p>A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.</p>
Cabinet	<p>5 Jun 2017</p> <hr/> <p>Reason: Affects 2 or more wards</p>	<p>Procurement Of Contract Framework For The Planned Refurbishment And Upgrade Of Communal Or District Heating Plant Rooms, Boilers, Controls, Pipework And Associated Plant</p> <p>This report establishes the rationale for going out to procurement for a contractual framework to carry out the councils planned programme of replacement and upgrade of communal or district heating plant rooms serving housing properties.</p>	<p>Cabinet Member for Housing</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Henrietta Jacobs Tel: 020 8753 3729 Henrietta.Jacobs@lbhf.gov.uk</p>	<p>A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.</p>

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Cabinet	5 Jun 2017 Reason: Income more than £100,000	<p>Lilla Huset</p> <p>Lilla Huset is currently occupied by Libraries and Children’s Services. The existing lease expires in June 2016. This report will consider and recommend whether the Council should renew its lease.</p> <p>PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	<p>Cabinet Member for Finance</p> <hr/> <p>Ward(s): Hammersmith Broadway</p> <hr/> <p>Contact officer: Nigel Brown, Lzhar Haq Tel: 020 8753 2835, Tel: 020 8753 2692 Nigel.Brown@lbhf.gov.uk, lzhar.haq@lbhf.gov.uk</p>	<p>A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.</p>
Cabinet	5 Jun 2017 Reason: Income more than £100,000	<p>Database Management & Tracking NEET</p> <p>Report to outline and seek agreement to extend Hammersmith & Fulham’s current contractual arrangements for the provision of tracking young people not in education, employment or training.</p> <p>PART OPEN</p> <p>PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	<p>Cabinet Member for Social Inclusion</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Rachael Wright-Turner Tel: 020 7745 6399 Rachael.Wright-Turner@rbkc.gov.uk</p>	<p>A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.</p>

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Cabinet	5 Jun 2017 Reason: Expenditure more than £100,000	<p>ICT Transition phase 4 assuring service continuity – adoption of a desktop strategy</p> <p>ICT Transition phase 4 assuring service continuity – adoption of a desktop strategy and the supporting business case</p> <p>PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	<p>Cabinet Member for Finance</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Jackie Hudson Tel: 020 8753 2946 Jackie.Hudson@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	5 Jun 2017 Reason: Income more than £100,000	<p>Sand's End Community Centre - Grant Agreement</p> <p>1.1. Tideway has agreed to provide a grant to the Council of £2 million towards the development of a replacement Sand's End community centre following the demolition of the old one. This grant is part of Tideway Community Investment Legacy Plan which aims to make a positive impact in local communities where they are working on the super sewer project.</p> <p>1.2. A Grant Agreement with Tideway has been drawn up to specify how the grant can be used to delivery milestones required to draw-down the funds and timescales for delivery of the</p>	<p>Cabinet Member for Housing</p> <hr/> <p>Ward(s): Sands End</p> <hr/> <p>Contact officer: Matthew Rumble matt.rumble@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

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		project.		
Cabinet	5 Jun 2017	Advocacy Services (Professional and Self-Advocacy) - Direct Award of Reports	Cabinet Member for Health and Adult Social Care	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000	The report seeks approval to direct award three professional advocacy contracts and one self-advocacy contract to two incumbent providers. This will ensure that the Council meets its statutory requirements under the Care Act 2014 and the Mental Health Act 2007.	Ward(s): All Wards Contact officer: Steven Falvey Tel: 020 8753 5032 Steven.Falvey@lbhf.gov.uk	
Cabinet	5 Jun 2017	PROCUREMENT STRATEGY FOR EMERGENCY ALARMS AND REPLACEMENT DOOR ENTRY SYSTEMS IN SHELTERED SCHEMES	Cabinet Member for Housing	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000	The report sets out the reasons for replacing the emergency alarm and door entry systems in our 22 sheltered schemes and seeks approval to procure a contract to supply and fit the infrastructure and equipment for a digital, broadband based emergency alarm system and a replacement door entry system.	Ward(s): All Wards Contact officer: Henrietta Jacobs Tel: 020 8753 3729 Henrietta.Jacobs@lbhf.gov.uk	
Cabinet	5 Jun 2017	Parking Projects Policy Programme - 2017/18	Cabinet Member for Environment, Transport & Residents Services	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards	Outlines the key parking priorities for the parking projects and policy programme that will support council objectives. The report seeks approval for the programme to be designed, consulted and implemented during the 2017/18 financial year.	Ward(s): All Wards Contact officer: Richard Hearle Richard.Hearle@lbhf.gov.uk	

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10 July 2017					
Cabinet	10 Jul 2017	The Establishment Of A Contractual Joint Venture Partnership With Lbhf And Imperial College London The establishment of a contractual joint venture partnership with LBHF and imperial college london.	Cabinet Member for Economic Development and Regeneration	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.	
	Reason: Budg/pol framework		Ward(s): All Wards		
Cabinet	10 Jul 2017	Industrial Growth Strategy A strategy to promote growth in Hammersmith and Fulham	Cabinet Member for Economic Development and Regeneration	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.	
	Reason: Affects 2 or more wards		Ward(s): All Wards		
4 September					
Cabinet	4 Sep 2017	Section 75 Partnership Agreement between LBHF and the West London Mental Health Trust The current S75 agreement between LBHF and WLMHT is due for renewal. This agreement enables the Borough to delegate management responsibility for social care MH services to the Trust. The new agreement sets out the legal framework regarding management responsibilities to ensure that Trust safely discharges the Council's statutory duties.	Cabinet Member for Health and Adult Social Care	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.	
	Reason: Expenditure more than £100,000		Ward(s): All Wards		
			Contact officer: Mike Boyle		
			mike.boyle@lbhf.gov.uk		